

FIRE-RESCUE FACILITIES BOND ISSUE BLUE RIBBON COMMITTEE
100 NORTH ANDREWS AVENUE
8th FLOOR CONFERENCE ROOM
FORT LAUDERDALE, FLORIDA, 33301
THURSDAY, JULY 23, 2015
6:00 p.m. to 8:00 p.m.

MEMBERS		Present	Absent
Thornie Jarrett, Chair	P	2	0
Douglas Meade, Vice Chair	P	2	0
Nadine Hankerson	A	1	1
Allan Kozich	A	1	1
Steven Mayer	A	0	2
Patrick McTigue	P	2	0
Frederick Nesbitt	A	1	1
Bryson Ridgway	P	1	1
Doug Ruth	P	2	0
Frank Snedaker	A	1	1

Staff

Annalise Mannix, Senior Project Manager and Board Liaison
Louisa Arbelaez, Project Manager
Jamie Opperee, Recording Secretary, Prototype, Inc.

Communication to the City Commission - none

I. Call to Order/Roll Call

Chair Jarrett called the meeting to order at 6:10 p.m.

- **Quorum Requirement**

As of this date there were 10 appointed members to the Committee, which means 6 would constitute a quorum. It was noted there was not a quorum at the commencement of the meeting.

II. Staff Liaison Report

- **Design – FS 8, FS 13, FS 54**

Vice Chair Meade requested a more detailed breakdown of construction for FS 13 (?). Chair Jarrett recalled they had asked for cost breakdowns, Exhibit A (from the original fire bond), plans for current stations under construction, a spreadsheet, including a list of equipment that is included in the budget, and an expanded budget that included

general funds. Ms. Mannix said they have the plans for Station 54, but she will get larger plans that are easier to read. She added they have everything, but it is not all grouped together.

Chair Jarrett distributed past spreadsheets from different districts to help determine a preferred format for future spreadsheets. Discussion ensued on the various spreadsheets, and Chair Jarrett said they all preferred an overall summary with a detailed backup.

Chair Jarrett explained the Committee's mission and the breakdown of the Fire Department organization to Mr. Ridgway.

Ms. Mannix stated that the \$40 million bond money for the building of Station 54 is in the bank. She explained they have the architects for Station 54 and have begun contract negotiations. It will go to the City Commission on August 18, 2015. After approval by the Commission, they issue a Notice to Proceed with the design.

Ms. Mannix continued that the RFQ asked for the bidder to take the existing plans at 60% and continue them to 100%. The architects Pierce, Goodwin, Alexander, & Linville Inc. (PGAL), are going to create a schematic for staff by August 25, 2015. That schematic will be reviewed with the Fire Department, and then PGAL will provide a cost estimate. From that, Ms. Mannix said they will be able to itemize line items.

Chair Jarrett requested a copy of the RFQ for the Board to review; he also wanted some minutes of the RFQ meeting, what changes were discussed, and any revisions to the plans. Ms. Mannix clarified that the architect who created the proposal did not submit a package – the City uses the CCNA for RFQs to ensure that the selection is based on expertise, not price.

Mr. Ruth said that since the City's Architectural Department has been dissolved, any revisions will not be coming from them. Ms. Mannix confirmed all the plans are contracted out. Ms. Mannix continued that the negotiated price that goes to the City Commission will include creating a new schematic, taking it to a full set of plans. Vice Chair Meade asked if the number they have now is inclusive of design and new plans. Ms. Mannix replied it includes everything, even the construction services and signing off at the end.

Ms. Mannix stated the City would have a Project Manager, and the architectural firm will visit the site several times a week. She added that the architectural firm has done some very nice work on fire stations nearby, including Fire Station #29.

Ms. Mannix said that Fire Station #54 would be 7,900 square feet of conditioned space

including 455 square feet of tower, 139 square feet of balcony, and 2,300 square feet of apparatus room. The total is 10,000 square feet. Ms. Mannix advised that the going price for fire stations in South Florida is between \$370 and \$390 per square foot.

Ms. Mannix commented that the architect will verify the plans against the specifications in the bond. Discussion ensued on the nature of a community room. Chair Jarrett said that the community room delineated in the bond was meant to be an area in each station where neighborhood associations and CERT teams could meet. He said they need to have parking to accommodate those using the room.

Chair Jarrett gave the preferred spreadsheet formats to Ms. Mannix, explaining they want one for the current projects. He suggested she take one for the last fire station built (#29), and populate it with the numbers so they can make comparisons.

Vice Chair Meade was curious how the fire stations are maintained, and wondered if the architect could be asked to design lower maintenance buildings.

Ms. Mannix clarified that the first task of the architect is to develop the cost estimate based on this (current) plan. If the architect makes changes, they can put numbers for those into their spreadsheet. Ms. Mannix said she could email the plans to Committee members. She said that August 18, 2015, is when they will execute the contract - the schematic and price will be done by August 24, 2015.

Chair Jarrett advised that the fire bond was sold to the citizens with the understanding that the fire stations would be good for the next 50 years. However, it is only a matter of time until they have to have two rescue squads in each station (according to an outside report, the Fire Chief, and the EMS Director). He explained that when they started the bond issue, they only had single-cab rescue trucks; however, now they have dual-cabs, which are longer.

Ms. Mannix stated that the longest vehicle they have is 62 feet long, and Chair Jarrett wanted to know how long a dual-cab rescue truck was (rescue vehicles are now longer than an engine).

Ms. Mannix offered to provide examples of architect's designs for fire stations over the last five years. Mr. Ridgway thought it would be good to create a checklist based on Chair Jarrett's knowledge for the architects, and the architects could also create a checklist. Combining the two would create a master checklist. Ms. Mannix advised that each architect is given the 2010 Feasibility Study that the Committee made. They will also have the requirements of Schedule A and then sit down with the stakeholders for the Fire Department. Chair Jarrett said that process has worked in the past.

The Committee members requested blueprints, so they provided their addresses for mailing. Members that are absent will receive an email asking if they want the plans mailed to them.

Chair Jarrett showed a sample of a status report and requested one like that for the new stations under construction.

Ms. Mannix stated that the new construction schedule is on Exhibit 3 for Fire Station #8 and #54. They have not yet developed a schedule for Fire Station #13 because they do not know the exact location yet.

Ms. Mannix confirmed that they want the summary sheet and a breakdown of costs when the project starts (plus a breakdown for the last station built). She stated that the address of the property that was just purchased for Station #8 was 1801 SW 1 Avenue. Ms. Mannix said the City Commission discussed that at a recent meeting, but there was no conclusion.

Mr. Ruth was curious if any of the interest collected on the bond money would go into the construction fund. He also wondered about the property purchased for Station #29 (825 East Sunrise Boulevard).

Discussion ensued on when further meetings should be held and how often, with it being suggested that members be asked to RSVP so they will know if there will be a quorum. Ms. Mannix said they are not restricted per regulations as to when to have Committee meetings, but the room and equipment must be available.

It was noted that the fourth Thursday in August is the 27th, but staff would not have the schematics back at that time. They decided to meet on September 24, 2015. She said the design phase would not end until March on Fire Station #54, and the other station's design phase would be August through May.

Ms. Mannix advised that at the June 16, 2015, City Commission meeting, there was a pertinent discussion at 1:56 minutes on the tape.

Vice Chair Meade asked about the status of the contracts for the other fire houses. Ms. Mannix responded that for Fire Station #8 the contract was finalized on July 7, 2015. They were issued a Notice to Proceed on July 13, 2015. She said the closing of the land swap occurred June 19, 2015. An existing building has to be demolished, and the City will have a cost share in that. There will be a street car garage (for the Wave) that stays on the property, and the fire station will be adjacent to that.

Ms. Mannix stated that the design on that station will occur from August through May, with construction in the fall of 2016 - it will take approximately a year. The site is 275 feet deep and 179 feet wide, but has a cut-out in the corner of 100 x 54 feet. Ms. Mannix continued that they expect to demo the site this summer, do the remediation in the spring, and bid the design next summer.

Mr. McTigue asked if staff could send a reminder email the day before the next meeting and ask for an RSVP.

III. Communication to the City Commission - none

IV. Adjournment

Hearing no further business, the meeting was adjourned at 7:44 p.m.

[Minutes prepared by J. Rubin, Prototype, Inc.]